



Administrative Service Center
621 Mount Vernon Rd
Newark, OH 43055
www.newarkschools.us
740-670-7000

November 14, 2020

Dear Parent or Guardian,

We were recently notified by the Licking County Health Department (LCHD) that an individual in your child’s school tested positive for COVID-19. We are working closely with LCHD to identify any close contacts of the individual that tested positive.

A close contact is defined as someone that has been within 6’ of an individual with a laboratory confirmed case of COVID-19 for at least 15 minutes.

Our custodial staff has conducted the necessary cleaning and disinfecting procedures on high touch surfaces at the school.

You can help reduce the spread of COVID-19 in our community by doing the following items:

- Stay home if you or your child are experiencing COVID-19 symptoms
- Practice frequent hand washing and have your child do the same
- Wear a face covering when you are in public spaces
- Practice social distancing by maintaining 6’ of distance from others

For more information regarding COVID-19 please visit LCHD’s website at <https://www.lickingcohealth.org/COVID-19.html> .

Our staff will continue to work with LCHD regarding this situation, and we will implement their recommendations to control the spread of COVID-19 in our community.

Sincerely,

Olivia Haas
District Nurse PreK-5

Heather Kee
District Nurse 6-12

Ben Franklin Carson Cherry Valley Hillview **John Clem** Legend McGuffey
Heritage Liberty Wilson Newark Digital Newark High School