



Administrative Service Center
621 Mount Vernon Rd
Newark, OH 43055
www.newarkschools.us
740-670-7000

November 9, 2020

Dear Parent or Guardian,

We were recently notified by the Licking County Health Department (LCHD) that an individual in your child's school tested positive for COVID-19. We are working closely with LCHD to identify any close contacts of the individual that tested positive. LCHD will contact you if your child is identified as a close contact and place them into quarantine.

A close contact is defined as someone that has been within 6' of an individual with a laboratory confirmed case of COVID-19 for at least 15 minutes.

Our custodial staff has conducted the necessary cleaning and disinfecting procedures in the classroom and on other high touch surfaces at the school.

If anyone in your household develops symptoms consistent with COVID-19, they should isolate at home and contact their healthcare provider. If anyone in your household is tested for COVID-19 they should stay home until the test results are received. If your child tests positive for COVID-19 please contact us immediately at **(740) 670-7331 (elementary) and 740-670-7402 (middle and high school)** and contact **LCHD at 740-349-6535**.

For more information regarding COVID-19 symptoms please visit <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

If you have any questions, please contact us at the numbers listed above. For more information regarding COVID-19 please visit LCHD's website at <https://www.lickingcohealth.org/COVID-19.html>

Our staff will continue to work with LCHD regarding this situation, and we will implement their recommendations to control the spread of COVID-19 in our community.

Sincerely,

Olivia Haas
District Nurse PreK-5

Heather Kee
District Nurse 6-12