



**Administrative Service Center**  
621 Mount Vernon Rd  
Newark, OH 43055  
www.newarkschools.us  
740-670-7000

December 7, 2020

Dear Parent or Guardian,

We were recently notified by the Licking County Health Department (LCHD) that 4 individuals in your child's school tested positive for COVID-19. We are working closely with LCHD to identify any close contacts of the individual that tested positive. LCHD will contact you if your child is identified as a close contact and place them into quarantine.

A close contact is defined as someone that has been within 6' of an individual with a laboratory confirmed case of COVID-19 for 15 minutes or more without a mask or less than three feet with masks.

Our custodial staff has conducted the necessary cleaning and disinfecting procedures in the classroom and on other high touch surfaces at the school.

If anyone in your household develops symptoms consistent with COVID-19, they should isolate at home and contact their healthcare provider. If anyone in your household is tested for COVID-19 they should stay home until the test results are received. If your child tests positive for COVID-19 please contact us immediately at **(740) 670-7331 (elementary) and 740-670-7402 (middle and high school)** and contact **LCHD at 740-349-6535**.

For more information regarding COVID-19 symptoms please visit <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

If you have any questions, please contact us at the numbers listed above. For more information regarding COVID-19 please visit LCHD's website at <https://www.lickingcohealth.org/COVID-19.html>

Our staff will continue to work with LCHD regarding this situation, and we will implement their recommendations to control the spread of COVID-19 in our community.

Sincerely,

Olivia Haas  
District Nurse PreK-5

Heather Kee  
District Nurse 6-12

Ben Franklin   Carson   Cherry Valley   Hillview   John Clem   Legend   McGuffey  
Heritage   Liberty   Wilson   Newark Digital   **Newark High School**