

NEWARK CITY SCHOOL DISTRICT
BOARD OF EDUCATION ORGANIZATIONAL/REGULAR MEETING/WORK SESSION
THE STATE FARM BUILDING – CLASSROOM 1
9:00 a.m.
JANUARY 6, 2022

AGENDA

I. Regular Business

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED AND RE-ELECTED BOARD MEMBERS

I, _____, do solemnly swear that I will support the Constitution of the United States and Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Newark City School District, Licking County, Ohio, to the best of my ability, and in accordance with the laws now in effect, hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

D. ROLL CALL

E. ELECTION OF PRESIDENT OF BOARD OF EDUCATION

F. ELECTION OF VICE PRESIDENT OF BOARD OF EDUCATION

G. ADMINISTRATION OF OATH OF OFFICE TO PRESIDENT AND VICE PRESIDENT

I, _____, do solemnly swear I will support the Constitution of the United States and the Constitution of the State of Ohio; and will perform faithfully the duties of the President/Vice President of the Board of the Newark City School District in Newark, Ohio, Licking County and the State of Ohio, during my continuance in office.

H. APPROVAL OF OFFICIAL ORGANIZATIONAL BUSINESS

1. Resolution to Establish Service Fund

WHEREAS, the Ohio Revised Code, Section 3315.15, provides for setting aside from the general fund a sum not to exceed \$2.00 per child or twenty thousand dollars, whichever is greater, as the "service fund", and

WHEREAS, this money shall be used only in paying members of the Board of Education expenses actually incurred in the performance of their duties, and

WHEREAS, the District Enrollment Headcount as of December 21, 2021 was 6,210.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Newark City School District hereby establishes a service fund to be set aside as an account within the general fund and there is hereby appropriated for the stated purpose of said service fund the sum of \$20,000 which shall be incorporated into the appropriations of the District for calendar year 2022.

2. Resolution to Authorize Treasurer to Conduct Normal Financial Matters

WHEREAS, pursuant to provisions of O.R.C. 3313.31, the Treasurer is to perform all duties relating to monies, the Newark Board of Education hereby authorizes the Treasurer to perform the following duties:

- a. Borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer.
- b. Invest the interim and inactive funds of the District in United States Government obligations and/or Certifications of Deposit of recognized depositories as provided by law, and to sell such investments when such funds are required to meet the operating requirements of the District.
- c. Provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.
- d. Provide payments to contractors in the amount approved by the District and through the Superintendent of Schools or his/her designee.
- e. Expend funds, within the limits of the budget, from Employee Benefits Accounts for meetings and other expenses as determined necessary to support school and staff functions (OAG Opinion 82-006).
- f. Perform such duties as are required and/or authorized by law.

3. Resolution to Authorize Superintendent of Schools to Employ Personnel Temporarily

WHEREAS, it, on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and

WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Newark City School District that the Superintendent of Schools be authorized to employ personnel temporarily as needed in emergency situations.

4. Appointment of Delegate and Alternate to Ohio School Board Business Meeting

BE IT RESOLVED THAT _____ be appointed as delegate and _____ be appointed as alternate to the Ohio School Boards Annual meeting in November, 2022.

5. Appointment of Board Member as Legislative Liaison

BE IT RESOLVED THAT _____ be appointed to serve as Legislative Liaison, effective January 1, 2022.

6. Appointment of Board Member as Student Achievement Leadership Team Liaison to OSBA

BE IT RESOLVED THAT _____ be appointed to serve as Student Achievement Leadership Team Liaison to OSBA, effective January 1, 2022.

7. Appointment of Board Member as Newark High School Grads Program Representative

BE IT RESOLVED THAT _____ be appointed as representative to the Newark High School Grads Program, effective January 1, 2022.

8. Appointment of Board Member as Representative to Newark Schools Drug Advisory Committee

BE IT RESOLVED THAT _____ be appointed as representative to the Newark Schools Drug Advisory Committee effective January 1, 2022.

9. Appointment of Board Member as Liaison to Newark City Government

BE IT RESOLVED THAT _____ be appointed as Liaison to Newark City Government, effective January 1, 2022.

10. Appointment of Board Member as Transportation Committee Liaison

BE IT RESOLVED THAT _____ be appointed as Liaison to Transportation Committee, effective January 1, 2022.

11. Appointment of Board Member as Liaison to County Business Advisory Council

BE IT RESOLVED THAT _____ be appointed as Liaison to Business Advisory Council, effective January 1, 2022.

12. Appointment of Board Members to the C-TEC Board of Education

BE IT RESOLVED THAT _____ be appointed as Board Members to the C-TEC Board of Education, effective January 1, 2022 (3 year term).

13. Appointment of Board Member and Treasurer to Review Tax Exemptions and as Representatives to the Newark City Tax Incentive Review Council

BE IT RESOLVED THAT _____ and Julio Valladares, Treasurer, be appointed as representatives to Review Tax Exemptions and as representatives to the Newark City Tax Incentive Review Council effective January 1, 2022.

14. Appointment of Board Member and Treasurer, as Representatives to the Licking County Tax Incentive Review Council

BE IT RESOLVED THAT _____, and Julio Valladares, Treasurer, be appointed as representatives to the Licking County Tax Incentive Review Council effective January 1, 2022.

15. Appointment of Board Members to Strategic Planning Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Strategic Planning Leadership Team effective January 1, 2022.

16. Appointment of Board Members to Executive Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to Executive Committee effective January 1, 2022.

17. Appointment of Board Members to Personnel Committee

Be IT RESOLVED THAT _____ and _____ be appointed as representatives to Personnel Committee effective January 1, 2022.

18. Appointment of Board Members to Student Achievement Leadership Team

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Student Achievement Leadership Team effective January 1, 2022.

19. Appointment of Board Members to Finance Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Finance Committee effective January 1, 2022.

20. Appointment of Board Members to Construction Leadership Team

BE IT RESOLVED THAT _____ and _____ be appointed as representatives to the Construction Leadership Team effective January 1, 2022.

21. Appointment of Board Members to the Communication Committee

BE IT RESOLVED THAT _____ and _____ be appointed as representative to the Communication Committee effective January 1, 2022.

22. DATES, TIMES AND PLACES FOR REGULAR BOARD MEETINGS

-Appendix I.H.22

The Board is asked to set dates, times and places for the Regular Board Meetings in 2022.

I. COMMUNICATIONS FROM THE FLOOR – AGENDA ITEMS ONLY

II. Treasurer's Recommendations

A. APPROVAL OF MINUTES-BOARD OF EDUCATION MEETINGS

-Appendix II.A

It is recommended the minutes of the following board meeting be approved, as shown in the appendix.

December 13, 2021 – Regular Meeting

B. APPROVAL OF FY22 PERMANENT SUPPLEMENTAL APPROPRIATION RESOLUTION

BE IT RESOLVED by the Board of Education of the Newark City School District, Licking County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2022 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:

<u>Fund</u>	<u>Description</u>	<u>Appropriation</u>
401	Auxiliary Services	\$5,250.00
	TOTAL CHANGES	\$5,250.00

C. DATES, TIMES AND PLACE FOR FINANCE COMMITTEE MEETINGS

It is recommended the Finance Committee meetings for 2022 be set for 5:00 p.m. the same dates as the regular Board meeting.

D. APPROVAL OF ANNUAL MEMBERSHIP DUES - OHIO SCHOOL BOARDS ASSOCIATION -Appendix II.D

It is recommended the Board of Education approve the annual OSBA membership dues of \$7,912.00.

E. APPROVAL TO PARTICIPATE IN OSBA LEGAL ASSISTANCE FUND -Appendix II.E

It is recommended the Board of Education approve participating in the OSBA Legal Assistance Fund and authorizes the Treasurer to pay the invoice in the amount of \$250.00, as shown in the appendix.

III. Superintendent's Recommendations

A. PERSONNEL

1. Retirements and Resignations -Appendix III.A.1

It is recommended the retirements and resignations listed below be accepted.

Certificated Staff:

NONE

Classified Staff:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kittle, Gwen	Ortho Aide (Resignation)	12/31/21

(Retirements and Resignations Cont'd)

Supplemental Contracts

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Borgia, Mary	HS Dramatics	12/21/21

2. Leaves of Absence -Appendix III.A.2
It is recommended the leaves of absence listed below be accepted.

Certificated
None

Classified

<u>Name</u>	<u>Assignment</u>	<u>Effective Dates</u>
Luthi-Green, Christy	Bus Driver	01/04/22-03/04/22

3. Appointments and Assignments
It is recommended the appointments and assignments listed below be approved.

Certificated
NONE

Classified

<u>Name</u>	<u>Assignment</u>	<u>Date</u>	<u>Rate of Pay</u>
*Fitch, Brenda	Secretary	12/13/21	\$17.15
*Green, Lauren	Bus Aide	12/14/21	\$13.36
Poulcott, Stacey	Cashier	01/10/22	\$13.77

*corrected date from December board

*Official employment for all of our new hires is contingent upon the satisfactory completion of pre-employment drug testing, the results of a criminal records background check as required by ORC 3319.39, and receipt of appropriate teaching certificate or license from the Ohio Department of Education.

4. Supplemental Contracts
It is recommended the supplemental contracts listed below be approved for the 2021-2022 school year.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
<u>Group II</u> Brandenburg, Rachel	Associate HS Drama Director .30	21-22	\$1,646.70
Carpenter, Catherine	Associate HS Vocal Music Director	21-22	\$5,489.00

5. Salary and/or Position Adjustments

It is recommended the salary/position adjustments listed below be approved.

Certificated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary Amount</u>
Mundziak, Sarah	Social Studies-NHS MA/3 yrs. exp.	02/01/22	\$50,525.14
Todd, Amy	Pre-School- HV MA+30/19 yrs. exp.	02/01/22	\$75,781.16

Classified:

NONE

6. Tutors

NONE

7. Substitutes

It is recommended the substitutes listed below be approved for the 2021-2022 school year.

Certificated – Daily Rate \$130.00

Blevins, Kimberly Iris
Cordle, Sara
Darrah, Lisa
Decker, Julia
German, Robert
Glosser, Mackenzie
Hedges, Andrea
Hummel, Jenna
Hysell, Hope
McComb, Makenzie
Minton, Tatum
Palmer, Ryan

Classified

Aides

Cunningham, Matthew
Varney, Megan

Secretarial

Dusenberry, Elizabeth

Custodian II

Slone, John

8. Volunteers
It is recommended the volunteers listed below be approved for the 21-22 school year.

Adams, Angela
Smith, William

B. STUDENTS/CURRICULUM

1. Special Education Contracts

- a. Newark Students -Appendix III.B.1.a
It is recommended the Board of Education approve agreements with the following school districts to provide special education services to Newark student during the 2021-2022 school year, as shown in the appendix.

Canal Winchester
Heath City Schools
Lakewood Local

2. Other

- a. Approval of NCS Digital Graduates
It is recommended the students below be approved for January graduation from NCS Digital pending completion of graduation requirements.

Ananda Lynnae Horne
James Ezra Curtis Presley
Kevin David Robinson-Ferrell

- b. Approval of Quote for Online Literacy Curriculum - Appendix III.B.2.b
It is recommended the Board of Education approve the quote from Beable Education for online literacy curriculum.

C. GIFTS

1. Acceptance of Gifts

<u>Gift</u>	<u>From</u>	<u>Value</u>
Monetary (Wildcat Adventures Hibachi Dinner)	David and Laura Baylis	\$500.00

D. BUSINESS

1. Advertising of Bids -Appendix III.D.1
We request permission to advertise sale of small parcel of Everett Park property.
2. Accepting of Bids -Appendix III.D.2
We request the Board of Education to accept bids on the MTW Building Project.
3. Awarding of Bids
MTW Building Project to Miller Builders.

E. COMMUNICATIONS FROM THE FLOOR – NON-AGENDA ITEMS

- IV. Board of Education Reports/Recommendations
- V. Board Discussion
- VI. Work session
- VII. Adjournment